



Confirmation of:	<input type="checkbox"/>	Conference	Date Held:	26 June 2001	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/>	Teleconference	Date Issued:	6 July 2001	
	<input type="checkbox"/>	Other:	Prepared by:	Jacobs Engineering Group Inc.	
			Place:	Anchorage, Alaska	
Subject: MOU Work Group Biweekly Teleconference – Annette Island					

Participant	Organization	Phone
Beckman, Gloria	Jacobs Engineering Group Inc.	907-751-3349
Beyette, Garth	Federal Aviation Administration	907-271-3355
Gunyah, Ed	Bureau of Indian Affairs	907-886-7738
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## MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>Agenda:</p> <p>1.0 Roll Call</p> <p>2.0 Agency Information and Schedules</p> <p>2.1 BIA</p> <p>2.2 FAA</p> <p>2.3 MIC</p> <p>2.4 USAED</p> <p>2.5 USCG</p> <p>3.0 Action List</p> <p>4.0 Discussions and New Issues</p> <p>5.0 Newsletter Articles/Website Update</p> <p>6.0 Teleconference/Meeting Schedule</p> <p>7.0 Closure</p>
	<b>1.0</b>	<b>Roll Call – (see attendee list above)</b>
	<b>2.0</b>	<b>Agency Information and Schedules</b>
	<b>2.1</b>	<p><b>BIA – (Gunyah)</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>
	<b>2.2</b>	<p><b>FAA – (Beyette)</b></p> <ul style="list-style-type: none"> <li>On 18 June 01, four FAA personnel and one Chevron contractor met on Metlakatla. A site walk was conducted. Chevron was shown what was their responsibility. Chevron's representative agreed to their responsibility and will begin helping the FAA and USAED. On 14 Aug 01 the three agencies will meet to discuss Chevron's participation with the cleanup.</li> <li>Site Investigation report was submitted to the FAA approximately four months late. Distribution should occur before 13 July 01. Distribution will include MIC, USAED, USCG, EPA, Ridolfi and Jacobs. The report contains a lot of data and sample information; however, the report may require incorporation of additional data. Review period is 90 days. Jacobs is not expected to provide comments.</li> </ul> <p>Operation Clean Sweep</p> <ul style="list-style-type: none"> <li>Evaluate site on the C3 list from A to Z. Begin with site prep by</li> </ul>

		<p>removing surface debris and pull the subsurface utilities, and set up site laboratory for onsite analysis. Soils that don't meet regulatory requirements will be excavated. There are approximately 125 to 150 sites that need to be sampled. The USAED will do the same; thing making it a combined effort.</p> <ul style="list-style-type: none"> <li>• Fieldwork may extend over two field seasons, during 2002 and 2003. FAA is considering using Jacobs to develop the work plan.</li> <li>• Surface debris will include everything from garbage to buildings. All must be removed.</li> <li>• As project progresses, consult with Jeff about the opportunity for the community to have items shipped off site.</li> <li>• FY 02 funding is expected in late December or January. FAA plans to award work plan or implementation of field work right after funding comes in. The Phase I scope has been put together and will be sent to Robert Johnston at the USAED.</li> <li>• The goal is to be at a state of long-term monitoring by 2004. Between now and 2004, the FAA hopes to close out at least 90% of these sites.</li> <li>• Scope of work will be sent to Benson by mail. Attached will be the current C3 site list and two schedules: a schedule of deliverables and the timeline through 2002.</li> <li>• FAA has not decided on the contract vehicle. Options include:             <ol style="list-style-type: none"> <li>1) Jacobs as prime contractor using local hires.</li> <li>2) Putting the entire package out on the street for bids.</li> </ol> </li> <li>• FAA is currently leaning toward going directly to Jacobs, in part because Jacobs' contract with Chevron would make coordination and logistics more efficient. FAA would like to turn the keys over to Jacobs and let them take the lead. For Jacobs to meet the FAA's timeline, the decision must be made by October 2001.</li> <li>• Reimbursement letter was sent to DEC for \$20,000 for one tank removed at the old school. Another reimbursement letter will be sent to the Weather Service for one tank removed from the Weather Bureau housing at base camp.</li> <li>• Garth has completed his review of the Jacobs C/VR 19. It should be making its way to Robert this week. There is no action required of Jacobs at this time.</li> <li>• FAA plans to develop a central database (GIS database or CAD) to store all Clean Sweep data.</li> <li>• More information regarding Operation Clean Sweep will be available soon.</li> </ul>
	2.3	<p><b>MIC – (Mandan/Ridolfi)</b></p> <ul style="list-style-type: none"> <li>• Three crews are working at different locations. At Engineer Garrison near Yellowhill Lake, the crew is clearing for access to remove a fuel tank. The crew at Canoe Cove is doing similar work. Debris removal at Moss Point is almost complete and will be done by the end of July or</li> </ul>

		<p>early August. Samples have been collected, and MIC will evaluate data to determine soil removal requirements. The area of potential contamination at Moss Point is fairly small, so MIC plans to have the site completely cleaned up by early August.</p> <ul style="list-style-type: none"> <li>• The debris removal crew will be moved to Winnipeg Garrison on July 5, contingent upon receiving SHPO clearance.</li> <li>• Soil boring and monitoring wells will be installed at the quartermaster utility building and the air warning station. Test boring and soil sampling will be conducted at Canoe Cove Garrison July 9-19.</li> <li>• MIC intends to submit comments on the Annette Island QAPP by the end of July 2001.</li> </ul>
	<b>2.4</b>	<p><b>USAED – (Beckman/McGovern)</b></p> <ul style="list-style-type: none"> <li>• The USAED is currently working on sampling investigations at the DoD Sawmill, Six-Inch Guns, Tokio Garrison, and three former firing range sites. Jacobs has been working on Annette Island going on three weeks now. The sampling effort is ahead of schedule.</li> </ul>
	<b>2.5</b>	<b>USCG - (Not present)</b>
	<b>3.0</b>	<p><b>Action List</b></p> <ul style="list-style-type: none"> <li>• See attached list.</li> </ul>
	<b>4.0</b>	<p><b>Discussions and New Issues</b></p> <p>Agenda Schedule</p> <ul style="list-style-type: none"> <li>• Instead of embedding schedules in the agenda, Garth will put together an Excel spreadsheet with basic schedule information and start/end dates and will attach it to the agenda.</li> </ul>
	<b>5.0</b>	<p><b>Newsletter Articles/Website Update</b></p> <ul style="list-style-type: none"> <li>• Newsletter articles / web site updates are due to Benson and Allery by 15 July 2001.</li> </ul>
	<b>6.0</b>	<p><b>Teleconference/Meeting Schedule</b></p> <ul style="list-style-type: none"> <li>• Next teleconference is scheduled for 10 July at 1:30 pm AST.</li> </ul>
	<b>7.0</b>	<p><b>Closure</b></p> <ul style="list-style-type: none"> <li>• Teleconference ended at 2:00 p.m.</li> </ul>